

# CABINET

## AGENDA PACK ONE

### MAYOR

Mayor John Biggs

### CABINET MEMBERS

Councillor Sirajul Islam	(Statutory Deputy Mayor and Cabinet Member for Housing Management & Performance)
Councillor Shiria Khatun	(Deputy Mayor and Cabinet Member for Community Safety)
Councillor Rachael Saunders	Deputy Mayor and Cabinet Member for Education & Children's Services
Councillor Rachel Blake	(Cabinet Member for Strategic Development)
Councillor Asma Begum	(Cabinet Member for Culture)
Councillor David Edgar	(Cabinet Member for Resources)
Councillor Ayas Miah	(Cabinet Member for Environment)
Councillor Joshua Peck	(Cabinet Member for Work & Economic Growth)
Councillor Amy Whitelock Gibbs	Cabinet Member for Health & Adult Services

[The quorum for Cabinet is 3 Members]

### MEETING DETAILS

**Tuesday, 10 January 2017 at 5.30 p.m.**  
**C1, 1st Floor, Town Hall, Mulberry Place, 5 Clove Crescent, London, E14 2BG**

**The meeting is open to the public to attend.**

### Further Information

The public are welcome to attend meetings of the Cabinet. Procedures relating to Public Engagement are set out in the 'Guide to Cabinet' attached to this agenda.

### Contact for further enquiries:

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1st Floor, Town Hall, Mulberry Place, 5 Clove Crescent, London, E14 2BG  
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Web: <http://www.towerhamlets.gov.uk>

## Public Information

### **Attendance at meetings.**

The public are welcome to attend meetings of Cabinet. However seating is limited and offered on a first come first served basis. **Please note** that you may be filmed in the background as part of the Council's filming of the meeting.

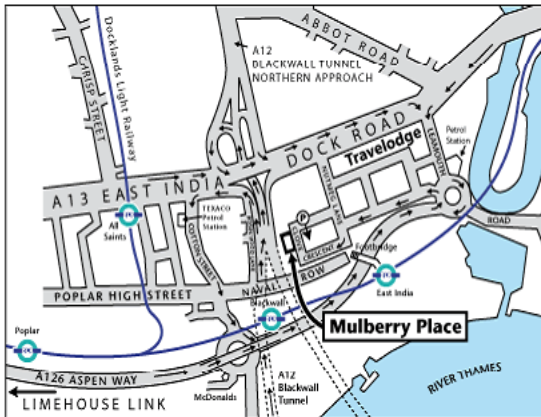
### **Audio/Visual recording of meetings.**

The Council will be filming the meeting for presentation on the website. Should you wish to film the meeting, please contact the Committee Officer shown on the agenda front page.

### **Mobile telephones**

Please switch your mobile telephone on to silent mode whilst in the meeting.

### **Access information for the Town Hall, Mulberry Place.**



Bus: Routes: D3, D6, D7, D8, 15, 108, and 115 all stop near the Town Hall.

Docklands Light Railway: Nearest stations are East India: Head across the bridge and then through the complex to the Town Hall, Mulberry Place Blackwall station: Across the bus station then turn right to the back of the Town Hall complex, through the gates and archway to the Town Hall.

Tube: The closest tube stations are Canning Town and Canary Wharf.

Car Parking: There is limited visitor pay and display parking at the Town Hall (free from 6pm)

If you are viewing this on line: ([http://www.towerhamlets.gov.uk/content\\_pages/contact\\_us.aspx](http://www.towerhamlets.gov.uk/content_pages/contact_us.aspx))

### **Meeting access/special requirements.**

The Town Hall is accessible to people with special needs. There are accessible toilets, lifts to venues. Disabled parking bays and an induction loop system for people with hearing difficulties are available. Documents can be made available in large print, Braille or audio version. For further information, contact the Officers shown on the front of the agenda.



### **Fire alarm**

If the fire alarm sounds please leave the building immediately by the nearest available fire exit without deviating to collect belongings. Fire wardens will direct you to the exits and fire assembly point. If you are unable to use the stairs, a member of staff will direct you to a safe area. The meeting will reconvene if it is safe to do so, or else it will stand adjourned.

### **Electronic agendas reports, minutes and film recordings.**

Copies of agendas, reports and minutes for council meetings and links to filmed webcasts can also be found on our website from day of publication.

To access this, click [www.towerhamlets.gov.uk/committee](http://www.towerhamlets.gov.uk/committee) and search for the relevant committee and meeting date.

Agendas are available at the Town Hall, Libraries, Idea Centres and One Stop Shops and on the Mod.Gov, iPad and Android apps.



QR code for smart phone users

## A Guide to CABINET

### **Decision Making at Tower Hamlets**

As Tower Hamlets operates the Directly Elected Mayor system, **Mayor John Biggs** holds Executive powers and takes decisions at Cabinet or through Individual Mayoral Decisions. The Mayor has appointed nine Councillors to advise and support him and they, with him, form the Cabinet. Their details are set out on the front of the agenda.

### **Which decisions are taken by Cabinet?**

Executive decisions are all decisions that aren't specifically reserved for other bodies (such as Development or Licensing Committees). In particular, Executive Key Decisions are taken by the Mayor either at Cabinet or as Individual Mayoral Decisions.

The constitution describes Key Decisions as an executive decision which is likely

- a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the borough.

Upcoming Key Decisions are published on the website on the 'Forthcoming Decisions' page through [www.towerhamlets.gov.uk/committee](http://www.towerhamlets.gov.uk/committee)

### **Published Decisions and Call-Ins**

Once the meeting decisions have been published, any 5 Councillors may submit a Call-In to the Service Head, Democratic Services requesting that a decision be reviewed. This halts the decision until it has been reconsidered.

- The decisions will be published on: **Thursday, 12 January 2017**
- The deadline for call-ins is: **Tuesday, 17 January 2017**

Any Call-Ins will be considered at the next meeting of the Overview and Scrutiny Committee. The Committee can reject the call-in or they can agree it and refer the decision back to the Mayor, with their recommendations, for his final consideration.

### **Public Engagement at Cabinet**

The main focus of Cabinet is as a decision-making body. However there is an opportunity for the public to contribute through making submissions that specifically relate to the reports set out on the agenda.

Members of the public may make written submissions in any form (for example; Petitions, letters, written questions) to the Clerk to Cabinet (details on the front page) by 5 pm the day before the meeting.

# LONDON BOROUGH OF TOWER HAMLETS

## CABINET

TUESDAY, 10 JANUARY 2017

5.30 p.m.

**NOTE:** This is Agenda Pack One. The second half of the agenda is listed in Agenda Pack Two.

- |                                                                                                                                                                                                                                          | <b>Pages</b>  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| <b>1. APOLOGIES FOR ABSENCE</b>                                                                                                                                                                                                          |               |
| To receive any apologies for absence.                                                                                                                                                                                                    |               |
| <b>2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS</b>                                                                                                                                                                                | <b>1 - 4</b>  |
| To note any declarations of interest made by Members, including those restricting Members from voting on the questions detailed in Section 106 of the Local Government Finance Act, 1992. See attached note from the Monitoring Officer. |               |
| <b>3. UNRESTRICTED MINUTES</b>                                                                                                                                                                                                           | <b>5 - 16</b> |
| The unrestricted minutes of the Cabinet meeting held on Tuesday 6 December 2016 are presented for approval.                                                                                                                              |               |
| <b>4. OVERVIEW &amp; SCRUTINY COMMITTEE</b>                                                                                                                                                                                              |               |
| <b>4 .1 Chair's Advice of Key Issues or Questions</b>                                                                                                                                                                                    |               |
| Chair of Overview and Scrutiny Committee (OSC) to report on any issues raised by the OSC in relation to unrestricted business to be considered.                                                                                          |               |
| <b>4 .2 Any Unrestricted Decisions "Called in" by the Overview &amp; Scrutiny Committee</b>                                                                                                                                              |               |
| (Under provisions of Article 6 Para 6.02 V of the Constitution).                                                                                                                                                                         |               |

## 5. UNRESTRICTED REPORTS FOR CONSIDERATION

### 5.1 Mayor's Foreword to the Council's Budget Report

**Report Summary:**

The Mayor's Foreword to the Council's Budget Report. For noting by Cabinet.

NOTE – this item is contained in the separate Budget Pack.

### 5.2 General Fund Revenue and Capital Budget and Medium Term Financial Plan 2017/18 to 2019/20

**Report Summary:**

To set out the issues bearing on financial planning for the authority over the next three years and to agree an approach to delivering a medium term sustainable financial position over that period, bearing in mind the risks and unknowns.

And to agree a draft budget for 2017/18 to be put forward for Full Council consideration.

NOTE – this item is contained in the separate Budget Pack.

**Wards:** All Wards  
**Lead Member:** Cabinet Member for Resources  
**Corporate Priority:** A transformed council, making best use of resources and with an outward looking culture

### 5.3 Council Tax Base 2017/18

17 - 22

**Report Summary:**

To approve, in accordance with the Local Authorities (Calculation of Council Tax Base) Regulations 1992, the amount calculated by the London Borough of Tower Hamlets as its Council Tax Base for the year 2017/18.

**Wards:** All Wards  
**Lead Member:** Cabinet Member for Resources  
**Corporate Priority:** A transformed council, making best use of resources and with an outward looking culture

**5.4 Local Council Tax Reduction Scheme 2017/18****Report Summary:**

To consider options for the Council's Local Council Tax Reduction Scheme (LCTRS) for 2017/18. And to agree the Local Council Tax Reduction Scheme for 2017/18.

Note – this report is contained in a separate pack.

**Wards:** All Wards  
**Lead Member:** Cabinet Member for Resources  
**Corporate Priority:** Creating opportunity by supporting aspiration and tackling poverty

**5.5 Fees and Charges 2017/18****23 - 88****Report Summary:**

Fees and charges are reviewed annually as part of the financial and business planning process. This ensures that they are set at the appropriate level for the prevailing economic circumstances and represents good practice in terms of the Council's aim to provide value for money.

**Wards:** All Wards  
**Lead Member:** Cabinet Member for Resources  
**Corporate Priority:** A transformed council, making best use of resources and with an outward looking culture

**5.6 Housing Revenue Account First Budget and Rent Setting Report - 2017/18 - Lettings Plan Band 3 Quota****89 - 160****Report Summary:**

To:

- Note the level of the average rent for 2017/18;
- Agree tenants' service charges increase for 2017/18; and
- Agree to amend the quota for Band 3 lets.

**Wards:** All Wards

**5.7 Six Month Strategic Performance Monitoring report****161 - 234****Report Summary:**

To note the performance update for quarter 2.

**Wards:** All Wards  
**Lead Member:** Mayor